



**Sheraton
Park**
HOTEL & TOWERS
CHENNAI

4th Southern Asia Ports, Logistics and Shipping SEP23-25(2009)

An ITC-Welcomgroup Hotel

Guest Details

Guest Name:	<input type="text"/>	Title:	<input type="text"/>
Designation:	<input type="text"/>	Company:	<input type="text"/>
Address:	<input type="text"/>	Telephone:	<input type="text"/>
	<input type="text"/>	Nationality:	<input type="text"/>
	<input type="text"/>	Email:	<input type="text"/>
Starwood Preferred Guest Number:	<input type="text"/>		

Reservation Information

Single Executive Club Room	INR 10500	<input type="checkbox"/>	Smoking Room	<input type="checkbox"/>	Non-Smoking Room	<input type="checkbox"/>
Double Executive Club Room	INR 12000	<input type="checkbox"/>				
Single Sheraton Towers Room	INR 12500	<input type="checkbox"/>	Arrival Date:	<input type="text"/>	Time:	<input type="text"/>
Double Sheraton Towers Room	INR 14000	<input type="checkbox"/>	Arrival Flight:	<input type="text"/>		
Towers Suite	INR 23000	<input type="checkbox"/>	Departure Date:	<input type="text"/>	Time:	<input type="text"/>
			Departure Flight:	<input type="text"/>		
Smoking Room			Airport Transfers:	<input type="text"/>		
			<input type="checkbox"/> Ford Ikon / Optra / Ford Fiesta	<input type="checkbox"/> Toyota INOVA - INR1351 + 4.12% tax		
			- INR900 + 4.12% tax	<input type="checkbox"/> Toyota Corolla - INR1500 + 4.12% tax		

*The above rate is for 3 hrs/30 kms use. The rates and taxes are subject to change.

Terms & Conditions

Single & Double indicate the number of occupants in the room
 The check-in time is 12noon and check-out time is 2pm. However, should there be an early arrival before 0800 hrs; the room would be charged from one night prior, subject to availability.
 Guaranteed reservations can be cancelled without a retention charge prior to 12:00 Noon, 48 hours (2 days) prior to the date of check in. All cancellations thereafter will attract a retention charge as per hotel policy.
 The hotel reserves the right to release non-guaranteed reservations without notice. Rooms will thereafter be provided subject to availability.
Late departure beyond 1400 hrs till 1800 hrs, a 50% of the contracted rate would be charged, subject to availability of room.
Late departure beyond 1800 hrs a full day room rate would be charged, subject to availability of room.
Kindly note rooms subject to availability at the time of confirmation.
 Taxes applicable are 12.5% on actual published tariff. Taxes are subject to change.
 The published tariff is subject to change without notice.
 The above rates are inclusive of breakfast only.
 All bills pertaining to room charges should be settled at the time of check-out by individual guests.

Payment Details

Name:	<input type="text"/>	Number:	<input type="text"/>
Credit Card:	<input type="text"/>	Expiry:	<input type="text"/>

Please forward a scanned copy of the front & reverse side of the credit card to guarantee the reservation

Contact Details:

Reservation Manager	E-mail:	reservations.sheratonpark@itcwelcomgroup.in
ITC Hotel Park Sheraton & Towers	Telephone:	91-(0)44-2499 4101
132, TTK Road	Fax:	91-(0)44-24997201
Chennai - 600018	Website:	http://www.itcwelcomgroup.in